



P.O. Box 2448 • 2155 W. Main St.
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Credit Dept. E-Mail: credit@rhsonline.net

Robertson Heating Supply Co. CREDIT APPLICATION

May 2025

STRICTLY CONFIDENTIAL

(Please type or print legibly)

Date _____

RHS Whse. Mgr. _____

RHS Whse. No. _____

RHS Salesman No. _____

Company Trade Name _____

Street Address _____

City _____ County _____ State _____ Zip _____ - _____

Phone (_____) _____ Alternate Phone (_____) _____

Fax (_____) _____ E-Mail _____

Would you like your invoices E-MAILED to you? ☐ No ☐ Yes E-Mail: _____ **OR FAXED** to you? ☐ Yes ☐ No

Sales Tax: ☐ Charge me the appropriate sales tax. What percentage? _____ % ☐ Tax Exempt - Form enclosed.

Do you use purchase orders? ☐ Yes ☐ No Current Full Time Employees _____

Year Business
Began _____

Type of Operation:

☐ LLC (Limited Liability Corp)

☐ Corporation Fed. ID # _____

☐ Individual ☐ Partnership

Check if incorporated less than one year ☐

Your RHS Account No.
if you already have one

What line of credit are you requesting? _____ Are You Involved: ☐ Full Time ☐ Part Time ☐ Another Business

List any trade licenses you currently hold: _____

Names and Addresses of Owners or Officers:

1. Name _____	Title _____	Email _____	SS# _____
Address _____	City _____	State _____	Zip _____
2. Name _____	Title _____	Email _____	SS# _____
Address _____	City _____	State _____	Zip _____
3. Name _____	Title _____	Email _____	SS# _____
Address _____	City _____	State _____	Zip _____

References Applicant now buys from:

1. Company Name _____	Acct. No. _____
Street _____	City _____ State _____ Zip _____
Phone (_____) _____	Fax (_____) _____ E-mail _____
2. Company Name _____	Acct. No. _____
Street _____	City _____ State _____ Zip _____
Phone (_____) _____	Fax (_____) _____ E-mail _____
3. Company Name _____	Acct. No. _____
Street _____	City _____ State _____ Zip _____
Phone (_____) _____	Fax (_____) _____ E-mail _____
4. Company Name _____	Acct. No. _____
Street _____	City _____ State _____ Zip _____
Phone (_____) _____	Fax (_____) _____ E-mail _____

Bank References:

What bank has your business checking? _____	Acct. # _____
Street _____	City _____ State _____ Zip _____ PH # _____
What bank has your business checking? _____	Acct. # _____
Street _____	City _____ State _____ Zip _____ PH # _____

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Do you or your company own any property? ☐ Yes ☐ No

If so, what is value and location? _____

How much is the mortgage? _____ Who holds the mortgage? _____

Address _____

Any additional assets? Please list: _____

Have you ever had any legal suits or judgements against you?

☐ No ☐ Yes - Explain _____

Have you ever been involved as a debtor in bankruptcy?

☐ No ☐ Yes - When? _____

TERMS & CONDITIONS OF SALE

- All invoices are due for payment by the 10th of the following month.
- The cash discount, if any, will be shown on the invoices and monthly statement and may be deducted if your account is paid in full by the 10th of the following month. When we receive your payment determines if the discount is allowable, not when you mail the payment.
- An account is considered past due after the 15th of the following month.
A 2% per month (24% per annum) service charge is applied at the end of the month the payment was due and each month thereafter it is delinquent. Credit may be suspended at the discretion of Robertson Heating Supply Co. depending on amount owed, age of delinquency payment record, or length of time dealing with our Company.
- Our minimum invoice charge is \$25.00 (cash or charge).
- No items returned without permission and invoice number & date of purchase.
- Should this account be filed for collection, the debtor will be liable for any and agrees to pay all reasonable collection agent and attorney fees.
- Applicant hereby authorizes RHS to deliver goods with or without signed delivery receipts and further agrees to notify the Credit Department of RHS in writing of billing discrepancies within forty-five (45) days of receipt of disputed invoices. Failure to timely notify RHS in writing shall act as a presumption that the deliveries and invoices are valid as stated and invoiced.
- This Agreement shall be interpreted and construed according to, and governed by, the laws of The State of Ohio, excluding any such laws that might direct the application of the laws of another jurisdiction. The federal or state courts located in The State of Ohio shall have jurisdiction to hear any dispute under this Agreement.

I / We do authorize the release of any and all credit information regarding us personally or as a company to Robertson Heating Supply Company. I have read and agree to the above-mentioned terms and conditions, including payment of any service charges, collection, and attorney fees. I am the legal representative of this business entity.

PRINT NAME _____

PRINT NAME _____

TITLE _____

TITLE _____

SIGN _____

SIGN _____

DATE _____

DATE _____

INDIVIDUAL GUARANTEE OF ACCOUNT

In consideration of the extension of credit by Robertson Heating Supply Co. to _____, located at _____, the undersigned individuals do personally and individually guarantee payment of all charges, regardless of credit limit, together with interest from the due date of all charges on the account of the above-named customer, including any and all attorney fees and/or collection costs in connection with the collection of the above account.

Executed this _____ day of _____, _____.

DATE

MONTH

YEAR

SIGNED IN MY PRESENCE:

By _____

RHS Company Official

PRINT NAME _____ Individual Guarantor

SIGN _____

PRINT NAME _____ Individual Guarantor

SIGN _____